



November 4, 2009

The Municipal Waste Association (MWA), previously known as the AMRC, is offering two free training opportunities this fall for municipal recycling staff. The first “pilot” specialized training course for **“Promotion & Education for Recycling Programs”** will be offered *November 18 & 19, 2009*, and the first “pilot” specialized training course for **“Contract Management for Recycling Programs”** will be offered *November 30 & December 1, 2009*. These courses are part of the 3 Year Ontario Blue Box Recyclers Training Program, a Stewardship Ontario Effectiveness and Efficiency Fund project financed by Ontario municipalities and stewards of Blue Box waste in Ontario in association with WDO, AMO, and the City of Toronto. The MWA has been retained by Stewardship Ontario to coordinate the delivery of the training program.

Promotion & Education for Recycling Programs – Specialized Training

The pilot **Promotion & Education for Recycling Programs** course will be held on November 18 & 19, 2009 at Hockley Valley Resort near Orangeville. This two-day course is being offered **at no cost** to participants. The training consists of pre-classroom online readings and a quiz, followed by the two-day classroom course and then a post-classroom final assessment. Through best practices, online readings, classroom exercises and activities relating to P&E decisions a municipality must make, participants will be able to assess their municipality’s Blue Box program and create a Blue Box Communication Plan (BBCP).

Contract Management for Recycling Programs – Specialized Training

The pilot **Contract Management for Recycling Programs** course will be on November 30 & December 1, 2009 at Hockley Valley Resort near Orangeville. This two-day course is being offered **at no cost** to participants. The training consists of evaluating a contract and answering a number of questions prior to the in-class session, followed by the two-day classroom course and then a post-classroom final assessment. Through best practices, contract evaluation, classroom exercises and activities relating to Contract Management decisions a municipality must make, participants will be able to assess their municipality’s Blue Box program contract(s) and make appropriate improvements.

This 2 day specialized training will focus on *management* of your blue box contract *post award*, (as opposed to the procurement process leading up to award), recognizing that some procurement decisions will impact significantly on the subsequent ease of management of the contract. Although the focus of this training is Blue Box, the principles and concepts will largely apply to any type of contract. It is intended for services that are contracted out; however, much of the content will be relevant to management of services delivered by municipal staff.

The course content and format for both Promotion & Education and Contract Management training have been developed to provide a rigorously detailed, Ontario-content based course with practical application to municipal recycling program operators and decision makers. **Those participants completing all components of either Promotion & Education or Contract Management will receive a certificate of course completion.**

There are 20 spaces available for each of these two specialized courses. Those interested should contact Vivian De Giovanni at MWA at vivian@municipalwaste.ca.